



Driveway & Sidewalk Permit Application

APPLICANT INFORMATION

Applicant: _____ Phone: _____
Address: _____ City: _____ Zip: _____
Email: _____

OWNER INFORMATION (IF DIFFERENT THAN APPLICANT):

Name: _____ Phone: _____
Address: _____ City: _____ Zip: _____
Email: _____

GENERAL CONTRACTOR INFORMATION

Name/Company Name: _____ Phone: _____
Address: _____ City: _____ Zip: _____
Email: _____

NEW

REPAIR

PERMIT REQUEST TYPE:

- Driveway
- Sidewalk

REQUEST INFORMATION:

Does this require a curb cut? YES NO
Does this require a road or alley closure? YES NO
Will this be on ODOT right-of-way? YES NO

Requires ODOT Driveway Permit

Please attach the following to your application:

- Site Plan/Aerial view
- A signed Indemnification Agreement or Certificate of Insurance.
- ODOT Approved Driveway Permit

If a curb cut is required:

- Surety bond of \$100,000 or equivalent liability insurance policy naming the City of El Reno as insured for paving cuts or boring on all paved section line roads as well as Sunset Drive, South Rock Island Ave., & South Mustang Field Road.

OR

Surety bond of \$50,000 or equivalent liability insurance policy naming the City of El Reno as insured and must be filed and approved before cutting or boring all other roads.

I hereby affirm that I am, or I have been authorized by the property owner(s) to apply for and undertake all work described, and that the entire project conforms to the Code of the City of El Reno, Oklahoma State Statutes, and all Federal regulations. I acknowledge that only contractors holding state and local licensing may perform electrical, mechanical, and plumbing work. I understand that only the work described in the plans is eligible for permitting, and I attest that all minimum required insurance will be maintained during construction.

Signature: _____

Printed Name: _____

Date: _____

FOR CITY OF EL RENO OFFICE USE ONLY

PLAN REVIEW: Approved Conditionally Approved Denied

Community Development Administrator's Signature: _____

Date: _____

Notes: _____

PERMIT ISSUANCE

Driveway Approach Permit

First 35' of curb cut (each) _____ @ \$35.00= \$_____

Each additional 1' over 35' (each) _____ @ \$1.00= \$_____